

## PROCEEDINGS OF THE DIRECTOR OF STATE ARCHIVES

(Present: Parvathy.S.)

Kearala State Archives Department-Accounts-A1-Revision of Non-tax Revenue rates-sanctioned orders issued

**Order No.SAD/144/2025/A1**

**Date:18-02-2025**

- Ref:-
- 1)G.O(Rt) No.388/2012/CAD dated 31/07/12
  - 2)G.O(P)No.44/2018/Fin.dated 17/03/18
  - 3)P&D1612/2018/SA dated 31/03/18
  - 4)G.O(P)No.28/2019/Fin.dated 08/03/2019
  - 5)P&D1612/2018/SA dated20/03/2019
  - 6)G.O(P)No.55/2024/Fin.dated 17/07/2024
  - 7)Letter from Additional Chief Secretary,Cultural Affairs(C) Dept.No.C3/321/2024/CLAD dated 25/01/2025
  - 8)Letter from Additional Chief Secretary,Finance(Revenue Monitoring Cell)Dept.No.2313308/RMC-2/3/2023/Fin.dated 10/02/2025
  - 9)Minutes of the meeting held in Archives Directorate on 14/02/2025

### ORDER

As per the Govt.order sixth cited above, the non-tax revenue rate of State Archives Department is revised with effect from 01-04-2025 as follows.

Sl. No.	Items	Existing Rate	Revised Rate
1.	Application fee for copy of records	335/-	355/-
	Search fee	225/-	240/-
	(A)For records less than 20 years		
2.	(B)For records above 20 years and after 1858 AD	335/-	355/-

	(C)For records before 1858 AD	445/-	470/-
3.	Records consultation fee for Research scholars	500/-	525/-(For One Year)
4.	Xerox copy of Records per copy (for A4 Sheets)	Indian 5/- Foreign 20/-	Indian 10/- Foreign 25/-
5.	Microfilm reader print per copy	Indian 20/- Foreign 55/-	Indian 25/- Foreign 60/-
6.	Detagging charges	100 pages 50/-	100 pages 55/-
7.	Application form	Indian 15/- Foreign 20/-	Indian 20/- Foreign 25/-
8.	Digital camera	Indian 280/- (For One Year) Foreign 555/- (For One Year)	Indian 300/- (For One Year) Foreign 585/- (For One Year)

Service charges rate 5% hike rounded off to the next multiple of 5 rupees.

(S/d)  
Director-in-charge



By order  
Superintendent

Signed by  
Bijukumar S  
Date: 18-02-2025 17:50:07

Copy to:-  
Additional Chief Secretary,Cultural Affairs(C) Dept.(with C/L)

Additional Chief Secretary, Finance (Revenue Monitoring Cell) Dept. (with C/L)

Principal Accountant General (A & E), Kerala, Thiruvananthapuram (with C/L)

Administrative Officer, Directorate

Assistant Director, International Archives and Heritage Centre, Thiruvananthapuram,

Superintendent/Archivist, Directorate/Central

Archives, Thiruvananthapuram/Regional

Archives, Ernakulam/Kozhikode/District Heritage

Centre, Painav, Idukki/Vaikkom Sathyagraha Gandhi Smaraka Museum, Vaikkom, Kottayam,

Charge Officer/Archivist, Palm Leaf Museum, Fort, Thiruvananthapuram

Assistant Archivist Grade-1, Junior Editor, Head Clerk, Directorate

CA to Director-in-charge

All Sections in Directorate, P&D section (For updates in Website)

Notice Board, Stock file